

**I, Georgia Babun, Careers Vice-President of the Murdoch Student Law Society, submit the attached as my Executive Committee Report.**

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## The Careers Portfolio

### **Introduction**

The Careers Portfolio encompasses a variety of responsibilities. These responsibilities include publishing careers and volunteering listings, supervising multiple publications, and numerous events. This is a very intense portfolio to run, as all of the events and publications are sponsored. Most of the events are run in semester one. Students and sponsors have given overall positive feedback to the events run so far.

### **Guide to Law School**

This was a short booklet, providing a source of information for first year students. It covered the structure of the law degree, university life, how to get involved in MSLS and the typical progression to graduation. The initiative was backed by The College of Law. We produced high quality gloss QR code cards which we could give out to first years at orientation day.

### **Careers Fair**

The 2022 Careers Fair was very successful. We received overwhelmingly positive feedback from both students and stallholders. Some stallholders' feedback was that this was the first time that they had been asked to attend such an event and they would like to continue to be involved with MSLS. Notably, the fair assisted a boutique firm to commence their first internship program. The internship program solely consists of Murdoch Law Students. The mix of Government, Private and NFP organisations increased attendance.

### **Clerkship Series**

We had a consistent turnout of about 20 for each event. Committee member turnout was very good. Sponsors for all four events were happy with the events.

### **Clerkship Guide & Careers Guide**

The Clerkship Guide was very comprehensive for all stages of the clerkship process. The Careers Guide was also very comprehensive, and included testimonials from different practice areas.

## Schedule 1: Responsibilities of the Careers Vice-President

It is the responsibility of the Careers Vice-President to:

- endeavour to foster a good relationship with all legal profession representatives that liaise with the Society;
- actively seek out legal and criminology career opportunities that are to be advertised to Members;
- endeavour to foster and maintain good relations with Society alumni;
- coordinate and facilitate careers events held by the Society including the annual Careers Fair and Clerkship Information Series;
- coordinate, facilitate and publish the annual Careers Guide and annual Clerkship guide;
- coordinate, facilitate and publish, where possible, a Firm Directory and Associateships Guide; and
- coordinate, facilitate careers events with other Law Societies and Associations, and organisations in Western Australia.

It is the responsibility of the Careers Vice-President, as a member of the Executive Committee, to:

- proactively provide leadership and guidance to the Executive Committee, Committee and Sub-Committee;
- ensure that every Committee Member understands the expectations of their position, the objectives of the position and the objectives of the Society, whether outlined formally in this Constitution or informally in any other guidelines publicly published by the Society;
- represent the interests of the relevant Executive portfolio, Committee members and students;
- oversee the activities of the relevant Executive portfolio and delegate responsibility to the relevant Committee Member;
- assist the Committee in all endeavours, events and projects where appropriate; and

- work one (1) weekly shift in the Café of the Society in accordance with the appropriate By-law.

## Schedule 2 - Careers Officer Report

Projects	
Committee Relationships	
Perception of the Society	